

The minutes of the Annual General Meeting of the Hants & Dorset ARA, Saturday, 30th March, 2019, Itchen Imperial Clubhouse.

There were 36 delegates in attendance when the Chairman Martin Bradbeer opened the meeting at 10.40am. All affiliated Clubs except Worthing and Dolphin were represented as were all events issued with a permit.

Apologies had been received in advance of the meeting from - Jimmy Jewell, H&D ARA Hon. Member; The Association President, Jeff Watling; Mike Green. H&D LVP; Pete Jacobs, Poole ARC; Penny Budd, Coalporters R. C. and Andy Williams Coalporters R. C and Chairman of the South Coast Council.

The minutes of the previous AGM had been circulated in advance of the meeting and were agreed to be a true record on a proposal from Sue Sothcott, seconded by John Adams.

The Matters arising from previous meeting of the Association – the last AGM and the Council Meeting of the 13th October, that would not be covered in the agenda were – late payment of entries fees. The meeting agreed that it may be appropriate to consider some form of financial penalty for late payment of entry fees and that the Rules Sub Committee would look at this – but after some discussion at sub-committee it was decided not to go ahead at this time; Swanage Regatta. the final accounts were not yet available – the event was expected to have made a profit of several hundred pounds. The adoption of the balance sheet for the 2018 Regatta is an Agenda item; Swanage Regatta. The need to try and get an agreement with the local Yacht Club regarding Radio Channels used; Safety boats could be on station earlier and the possible additional safety cover should be pursued for 2019; Club/Race Officials briefing should be held earlier. All these suggestion would be pursued once the Formation of Swanage Regatta Committee had been agreed at this meeting; The inclusion of WEARA Offshore Clubs at South Coast Championship regatta's was subject to Rule changes tabled at the SCC AGM and would be reported on later in the meeting as would the proposed changes to the South Coast Championship Council Rules proposed by the H&DARA and the Associations concerns about late notification of Championship crews; 2019 Fixtures. Bournemouth, if held would be on 6th July (still waiting final confirmation). Swanage 15th June. Coalporters had moved their date to 20th July due to the concert at St Mary's. Have still not been supplied with a confirmed date for BR Offshore – might be 17th/18th August be BR also considering changing due to the clash with an H&D Regatta – BTC; Options regarding venue for 2020 South Coast Championships were put to the South Coast Council as agreed with the preference being Netley/Victoria Country Park; Attendance at Competition and Rules Sub Committees had not improved; Agreed Rule changes regarding the substitution rule had been agreed by Race Officials and Competitions Sub Committee and would be presented to the meeting; The reimbursement of Race Officials BR Membership fees for insurances purposes had now taken place; The outstanding Championship Trophies had all been returned in time for the Presentation Dinner; Further discussions on the role of the Association Secretary had taken place and a paper circulated to the Clubs requesting a response – only two clubs responded.

The Secretary's Report on the 2018 Season had previously circulated and so was not read out but was accepted without amendment on a proposal from Martin Bradbeer, seconded by Pete Staddon [see Appendix 1].

The Association Secretary then reported on the correspondence he had received and undertaken on behalf of the Association since the Council Meeting in November noting that all matters of correspondence that relate to Agenda items would be reported on and considered at that point in the meeting. Since the Autumn Council Meeting in October he had on behalf of the Association, undertaken all the usual correspondence relating to Hants & Dorset ARA activities. This included preparation of information on the 2018 season for the British Rowing Almanac and South Coast Rowing handbook – which includes a comprehensive set of results including all winning crews and results from all Regatta's. The BR Almanac is published in April - and the Handbook in early May. He E Mailed out the notices of and arranged the Racing Officials Meeting at BTC in January and the Water Safety Meeting at Coalporters in February and both have separate reports as part of the Agenda documentation and will be reported on at the meeting. Communication from the Association is now, in almost every case, electronic and by E Mail only including notices, agenda's and related documents for these meeting and the minutes from them – plus this AGM – and these are also all downloadable from the H&D ARA Web site. On behalf of the Association he attended, on a regular basis the Wessex Regional Rowing Council Meetings and National Water Safety Meeting held since the Autumn Council meeting in his capacity as Regional Rowing Safety Advisor to the Wessex Region and as a member of the Hants & Dorset Safety Commission. He provided an element of secretarial and administrative services to the Associations Umpires Committee and the Safety Committee and also attended the meetings of the Associations Rules and Competitions Sub Committees and the Organising Committee for the 2020 South Coast Championship Regatta. Following the Annual Presentation Dinner in November he wrote to Paula Williams to thank her for organizing the event last year - and to Barbara Carr to keep her informed on whom won the Trophy donated in memory of her late husband

Hank. He recorded that there were twenty-two fines imposed for Late Scratching – the same as the previous year - but none, after some investigation - for failure to attend a pre-regatta briefing. Six of the fines imposed were the subject of appeals - which were reviewed by the Associations Executive Officers at the Autumn Council meeting with all six upheld and the fines have been or will be refunded. He had received a fixture list from CARA and from WEARA – but no list of Association Officers and Club and Regatta officers as yet from either but their AGM's may not have taken place yet. He provided both these Associations with a copy of the H&D ARA Fixture List for 2019 – and will send them a copy of our handbook when published. There has been no Association Bulletin sent out with information now being spread via the posting of Updates on the H&D Web Site and via the Associations Twitter feed and Face Book page. Between 1/3/18 and 1/3/19 around 95 Updates & Tweets and face book posts were sent out. In line with this and the move towards E Mail Communication only the various forms required by Clubs and Events for the forthcoming season will be sent out by E Mail – and will available to be downloaded from the Hants & Dorset ARA Web site in April – and in some cases they are already available. The Association Secretary is equally happy – indeed would prefer - to receive all these completed forms electronically by E Mail. Hard copies can be provided on request. The Race Officials availability sheets have already been E Mailed to all event secretaries. Race Officials will also be sent their forms for the season electronically and these can be submitted in this format and these forms can also be downloaded from the web site – with hard copies available on request.

The Hants & Dorset ARA Web site – at www.hdara.co.uk has been maintained – and is reasonably up to date – although information often changes and so keeping it completely up to date can be a challenge. Anyone spotting out of date or incorrect information should let the secretary know via the contact option on the web site – as a few have – and these are usually corrected within forty-eight hours. It is worth keep an eye on the “update” page where the latest information is posted – and any updates posted are also automatically sent to the Associations Twitter feed (@hdara) and to its Facebook page. Where possible Event invitations and draws are added to and can be downloaded from their respective calendar entries on the Association Calendar on the home page. The minutes of all the H&D Meetings are available to down load from the site, there is an expanding safety sections including links to safety related videos and documents. Between 1st March 2018 and 1st March 2019 the Web site had 39,505 page views (against 48,069 the previous year) – an average of 3,292 a month – around 20% down last year – probably because the H&DARA hosted the SCC in 2017 - and there were 23,205 site visits (26,391 the previous year) – an average of 1,933 per month – again 10% down on last year. The H&D Twitter feed has 343 followers – up around 6% on last year (326). We don't have any analysis from our Face Book pages – but through the efforts of Paula Williams and others thousands of photos and comments from the season have been shown. The website is also hosting the website for the 2020 South Coast Rowing Championships - in a special section – which will have aa well-publicized “quick link and some initial information has been added. The results from the 2017 Championships have been moved to the archive section. In the absence of a Web site for the 2018 Championships at Deal – as much information as possible was put in this section. The request for an additional Hants & Dorset ARA Championship Medals for 2018 approved at the Autumn Council Meeting was awarded at the Associations Presentation Dinner in November. The Secretary had challenged BR on how H&DARA Clubs could deduct their H&DARA Affiliation Fees from the BR Affiliation Fee as per our agreement under the new ClubHub system – and a procedure was agreed and circulated to H&D Clubs. Information on Dartmouth Rowing Club Sesquicentennial/150th anniversary celebration dinner on the 23rd March and circulated to Association officers and clubs – along with notification of various other events taking place in WEARA and these were also posted on-line and, on the website, and twitter and Facebook feeds and an invitation from Lymington Rowing Club to the opening of their new Clubhouse on Saturday, 25th May has also been received.

The only other correspondence received – not covered by Agenda Items is a request for Affiliation from Ryde School Boat Club. Information on this has been circulated and Ryde Scholl Boat Club had met the criteria for affiliation including the payment of the £120 affiliation fee. There was a brief discussion regarding this affiliation as it is a unique situation where a club hosted by another H&D ARA Club is seeking affiliation to the Associations which has never happened before. There was also a query regarding the status of the Club as to weather it is an “open” or a closed club. Delegates from RSBC explained that while BR recognized them as an open Club – they membership would be limited to those with a connection to the school – basically staff or students. They were reminded that they could only register and race for one H&D Club. The meeting agreed to Ryde School Boat Clubs affiliation on a proposal from Martin Bradbeer, seconded by Martin Sturgess with two delegates recording a vote against the proposal.

The meeting then considered the Treasurer's Report and balance sheet which was circulated at the meeting [see *attached. Appendix 2*] and included the accounts of Swanage Regatta and the Presentation Dinner. The accounts showed the Associations to be in a reasonable situation although the South Coast Championships Fund had reduced significantly as much of this had been used for the 2017 event. The Association auditor, Keith Warland,

confirmed that he had examined the books and stated that in his view the accounts were in order and they were accepted by the meeting on a proposal from Denny Woodford, seconded by Gary Joyce.

The Election of the Association Officers for 2019 then took place as follows - Jeff Watling of Southsea was unanimously re-elected as the Associations President for a second year on a proposal from John Purkess, seconded by Adam Ratcliffe. Martin Bradbeer of Itchen, having served his maximum of five years as Association Chairman stepped down and was replaced by Pete Staddon of Christchurch, on a unanimous vote proposed by Martin Bradbeer, seconded by John Purkess. Peter then took over as Chairman of the meeting thanking Martin for his five years as Chairman on behalf of the Association. The treasurer – Sue Sothcott of Poole Rowing Club was unanimously re-elected for a fifth year on a proposal from Steve Bull, seconded by Bob Siver. The position of the Association Secretary was then discussed in some detail as Steve Bull had indicated that he wished to stand down at this meeting from the role. He had nominated Penny Budd of Coalporters for the role which she had accepted but was unable to attend the meeting and it was accepted that a reasonable length of hand over was required. Steve Bull proposed that the Association agreed to electing joint Association secretaries – Steve Bull and Penny Budd – for 2019/2020 - where they both fulfil the role - and during the year there is a controlled hand over between Steve and Penny who would finally step down completely at the next AGM - in March, 2020. This will allow Steve to remain as Association Secretary in the short term and handle the post AGM activity - finalising the handbook, writing the minutes, setting things up for the season etc... while implementing a controlled and smooth hand over of the role. This way forward was unanimously agreed by the Association as was the Secretaries Honorarium of £500 which would be split between the joint Association Secretaries. Keith Warland of Coalporters Rowing Club was re-elected as Hon Auditor on a proposal from Sue Sothcott, seconded by Martin Bradbeer. Trustees to the Association - John Bailey, Ian Hutchings and Mike Green were re-appointed unanimously on a proposal from Martin Bradbeer, seconded by John Adams. It was noted that Hon. Member Jimmy Jewell and the Associations Life Vice Presidents – John Bailey, Steve Bull, Pat Glover, Mike Green, Brent Harland, Ted Shergold, Bob Siver, Stuart Moody, Peter Trist, Mark Viner, Keith Warland, Alan Wigmore, Denis Woodford, John Adams, Kevin Ayles, John Purkess, Sue Sothcott, Ian Hutchings, Colin Eales, Pete Staddon do not require re-election – with the retiring Chairman, Martin Bradbeer was added to the list on a proposal from Steve Bull, seconded by Pete Staddon.

The Management Structure around Hon Secretary Role post March 2019 was then considered by the meeting and the paper circulated [see attached – Appendix 3.] was discussed and agreed. As a result Gary Joyce of Itchen agreed to take on the new volunteer role of Association Registration and Results Officer and Andi Davies of Southampton the role of the Associations Public Relations Officer.

The latest developments with the South Coast Rowing Handbook were discussed – all the information for the 2019/2020 Handbook are with the Editor – H&DARA Hon Member Jimmy Jewell – and the printers – except for the details that will be confirmed at this meeting – additional affiliated club, appointment of Executive Officers, Life Vice Presidents, Race Officials, Sub-Committees and delegates. Jimmy Jewell is now away until the 28th April – but Steve Bull is dealing directly with the printer to finalize the Handbook and Jimmy is undertaking his editorial role via the internet from Australia. As a result final publication may be slightly delayed – although we are still aiming for the end of April. The cost will be much the same – and there is not considered a need to increase the £60 Club contribution - as part of affiliation fee & therefore deductible from BR Affiliations fees. The future of the Handbook will be reviewed by the Rules and Competitions Sub Committee during 2019 – but the basic view is that is still worth producing the hard copy version.

The South Coast levy on entry fees - currently £1 per seat – was reviewed by the meeting and it was agreed on a proposal from Gary Joyce, seconded by Sue Sothcott to keep this the same for 2019. Assuming income from the Levy from 2019 through to the next H&DARA SCC in 2020 remains about the same – the Association would have around £20,800 available by then. [see summary attached – Appendix 4].

The rates of subscription, event permit fees and entry fees for the year were then discussed by the meeting and it was agreed unanimously on a proposal from Gary Joyce, seconded by Sue Sothcott that the entry fee at £5 per seat plus the £1 SCC Levy making a total of £6 per seat, the event permit fee of £20, the subscription of £2.50 per registered member/minimum £60 should remain plus Handbook fee of £60 making the minimum contribution £120 should remain the same.

The Regatta dates for 2019 were confirmed as follows –

Hants & Dorset Amateur Rowing Association.						
2019 FIXTURES.						
<i>Day</i>	<i>Date</i>	<i>Month</i>	<i>Holiday/ Events.</i>	<i>H&D ARA Championship Regatta's are shown in CAPITALS.</i>	<i>Approx. start time if advised. (all TBC)</i>	<i>Actual or Earliest Date Entries can close. (3 week rule)</i>
Sun	10th	March		Head of the Stour.		(17/2/19)
Sat	23rd	March		BTC River & Coastal HERR.	11:45	(2/3/19)
Sat	6th	April		Southampton Coastal HERR.		(16/03/19)
Sat	11th	May		LYMINGTON/MILFORD ON SEA REGATTA.		(20/04/19)
Sat	18th	May		RYDE REGATTA.	10:00	03/05/2019
Sun	19th	May		SHANKLIN REGATTA.	10:30	(28/4/19)
Sat	1st	June		CHRISTCHURCH REGATTA.		(11/05/19)
Sat	8th	June		POOLE REGATTA.	10:30	(18/05/19)
Sat	15th	June	<i>IW Festival</i>	SWANAGE REGATTA.		(25/05/19)
Sat	22nd	June		NEWPORT FOURS REGATTA.		(01/06/19)
Sun	23rd	June		NEWPORT SMALL & JUNIOR REGATTA.		(01/06/19)
Sat	29th	June		SOUTHSEA REGATTA.		(08/06/19)
Sat	6th	July		Probable date for BOURNEMOUTH REGATTA. TBC.		(15/6/18)
Sat	20th	July		COALPORTERS REGATTA.		(29/6/19)
Sat	27th	July		ITCHEN REGATTA.	11:00	(06/07/19)
Sat	3rd	August		WOOLSTON REGATTA.		(13/07/19)
Sat	17th	August		BTC REGATTA.	12:00	(27/06/19)
Sun	18th	August		H&DARA/SCC Championship row-offs - 11.00am Dockhead, Soton.		
Sat	14th	September		SOUTH COAST ROWING CHAMPIONSHIPS. Dartmouth. WEARA.		(24/08/19)
Sat	5th	October		Itchen Junior Sprint Regatta.		(14/09/19)
Sat	12th	October		BTC Autumn HERR. Depending on Southampton FC Fixtures.		(21/09/19)
Sun	13th	October		BTC Autumn HERR. Depending on Southampton FC Fixtures.		(21/09/19)
Not yet requested -						
Itchen Eights & Fours.						
Others to note -						
Sat	30th	March		Head of the River Race.		
Sun	7th	April		University Boat Race.		
Sat?	27 th	April		Junior Inter Regionals, Peterborough?		
Sat	22 nd and	Sun	23 rd June	Great Coal Row.		
Wed	3 rd to	Sun	7 th July	Henley Royal Regatta.		
Sat	17th	Aug		BR Coastal Offshore Rowing Championships, Sandbanks, Poole. TBC.		
Sun	18th	Aug		BR Coastal Offshore Rowing Championships, Sandbanks, Poole. TBC		
Thur	13 th to	Sun	16th.	<i>IW Festival.</i>		
H&DARA Meetings.						
Sat	12 th	Jan		H&DARA Race Officials. BTC.		
Sat	26 th	Jan		SCC Council AGM, Christchurch.		

Sat	23 rd	Feb		H&DARA Safety. Coalporters.		
Sat	30 th	March		H&DARA Annual General Meeting.		
Rev 5.	16/02/19.			Not published.		

With regards to the agreed fixture list a number of points were raised -

- There had been some discussion about the inclusion of a Kayak Fours event at part of the Southampton Coastal HRR – but this was not taking place.
- Southsea declared their intention to:
 1. To reduce the Southsea Regatta course length to 1500metres on a permanent basis.
 2. To introduce two new events: Women's Open and Open (men's) coxed quads to be run over 1500meters with a buoy turn.

The coxed quad events to be run in coastal rather than FISA boats as development events for the future. Southsea undertake to trial such events during the spring of 2019 to test the manoeuvrability of coxed quads around a buoy turn in racing conditions. If it appears to be unsafe with standard buoy spacings they will offer alternative arrangements. The meeting agreed to these changes subject to satisfactory trials for the open coxed quad events and the completion of a safe racing turn where some concerns were expressed.

- Ryde – gave a warning that due to the tides clubs should be aware that there would be a really early start - – 9.30am – and to book their ferries accordingly.
- Bournemouth stated that although it was their intention to run the event they were still short of volunteers and were wondering if any Hants & Dorset Club would be able to support them on the day with the organization on the water – but it was pointed out to them that all clubs were struggling for volunteers and it was though unlikely that any Clubs would be able to offer Bournemouth the sort of support they were seeking.

With the balance sheet for Swanage Regatta having already been approved by the meeting (profit £996.60) the format of the Committee was given consideration and with most of the Clubs and individuals who had supported the event in recent years pledging their continued support the meeting agreed that the existing format should continue with Steve Bull, Joint Association Secretary coordinating the preparations as he had in the past few years.

A report on the recent South Coast Council Meetings and changes to the South Coast Council Rules was then given by Denny Woodford in the absence of the newly elected Chair of the South Coast Council – H&D ARA Delegate - Andy Williams. Denny reported on the SCC AGM on 26th January and the site meeting at Dartmouth on the 23rd March. Andy Williams notes from these meetings were subsequently provided [see attached – Appendix 5.]. Among the comments made by Denny were that the racing at Deal in 2018 was OK but the communications and receptions were poor; the Bideford Bowl would no longer be taken away by the winning club but would be kept in the vault at Bideford Council; Championship medals – a new tool was to be made paid for by the South Coast Council; the H&D ARA proposal that a Ladies Masters Championship event should be added was defeated but the proposed rule change regarding umpires was accepted and inclusion of the offshore WEARA Clubs, as long as they meet the qualifying criteria was accepted.

There was much discussion over the South Coast Council plan to use the die for the Championship Medals for medals for the open and junior events as well – all be it with a different color - which the Hants & Dorset ARA had not had the opportunity to discuss and disagreed with. It was the view of the Hants & Dorset ARA that the Championship Medals should only be awarded for the Championships events and that allowing their use for the open and junior events de-valued them. This is in accordance with the Rules of the South Coast Council - Trophies, prizes and medals. Rule 62. Which states that “The medals and ribbons produced by the Council shall be awarded for the Championship events only and awarded to the winning crew including the coxswain.” The meeting agreed that this view should be expressed to the South Coast Council and that they should be asked to reconsider their decision and that the Hants & Dorset ARA are unlikely to use these medals for the open and Junior events regardless of the attitude taken by the other two Associations – and a change to Rule 62 is required if this system is to be adopted. Colin Eales, the Secretary of the South Coast Council agreed that he would circulate the H&DARA view to the South Coast Council delegates of the other two Associations for further discussion. It was noted that the H&DARA currently had 165 Championship medals in stock, CARA had 30 and WEARA 40.

It was also noted that the 2021 South Coast Championship Regatta would be on Saturday, 11th September, at Paignton – in Coastal boats!

The Race Officials for the 2019 South Coast Rowing Championships at Dartmouth, following the recommendation from the Race officials meeting were then appointed, on a proposal from John Adams, seconded by Denny Woodford, as follows – Championships & Open Regatta. CHAMPIONSHIP UMPIRES – Andy Parsons and John Adams, STARTER – Pete Staddon. JUDGE – John Purkess. RESERVES – Steve Bull. Boat Inspections – Gary Joyce. As a one-day event with limited junior events appointed Race officials would cover all events.

The Associations delegates to the South Coast Council – were then elected. On a proposal from Martin Bradbeer, seconded by Bob Sivier – Denny Woodford of BTC, Andy William of Coalporters and Ray Murphy of Poole were all re-elected unanimously. Ray Murphy's availability was questioned as he was currently out of the country – but he had not given any indication that he wished to step down. Sue Sothcott agreed to cover for him should the need arise. It was noted that the H&DARA has the following Life Members of the South Coast Council - Brent Hartland, Ted Shergold, Keith Warland and Bob Sivier.

The meeting then considered the venue and Organization of the 2020 South Coast Championship Regatta the next Championship due to be hosted by the H&DARA. John Purkess, the Chairman of the organizing committee outlined the Associations plans which were to hold the Championship Regatta on the 12th September, 2010 off the Victoria Country Park, Netley, Southampton which had excellent land based facilities and a course that had been checked. The fall back venues – were Swanage also on the 12th September, or a return to Dorney Lake on the 5th September. The South Coast Council had been briefed of these plans and had accepted them and the meeting endorsed the decision that the Victoria Country Park, at Netley should be the venue and that detailed planning now needed to take place.

The meeting then briefly considered reports from Rules and Competitions Sub Committees which meets on an "as required" basis and had met twice since the Autumn Council Meeting – on the 6/2/19 and the 19/3/19 but both were poorly attended with just Ryde, BTC, Itchen, Southampton, Christchurch and Southsea Rowing Clubs represented. Much of the discussions at these meetings was on the potential management structure around Hon Secretary Role post March 2019. *[See appendix 6 attached]*

The meeting then considered amendments and additions to Association Rules which had been approved by the Autumn Council Meeting – with the wording circulated prior to the meeting. The changes amend the Associations Regatta Rules to make it clear that no substitutions were to be allowed to crews between heats and finals *[see attached Appendix 7.]* and were agreed by the meeting on a proposal from Gary Joyce, seconded by Steve Bull The meeting also agreed to maintain the current rule regarding promotion from Novice status – one win in fours and two in single sculls – on a proposal from John Purkess seconded by Adam Ratcliffe.

The meeting also discussed the Rules relating to the awarding of additional championship medals and the account signatories which both need further consideration and clarification by the Rules and Competitions Sub Committee.

The Election of Racing Officials for 2019, a report on the Officials Meeting of 12/1/19 and the Election of the Umpires Committee *[see attached. Appendix 8.]* was then discussed and agreed. The Racing Officials were re-elected on bloc - on a proposal from Sue Sothcott, seconded by Pete Staddon - as follows – FULL OFFICIALS. (17). John Adams, John Bailey, Penny Budd, Martin Bradbeer, Steve Bull, Simon Clements, Alison Houlton, Ian Hutchings, Ray Murphy, Andy Parsons, John Purkess, Pete Staddon, Alan Stewart, Mark Viner, Carole Wall, Keith Warland, Denis Woodford. Pending promotion to full Official (2). Garry Walters, Alex Robertson. ASSISTANT OFFICIALS. (4). Dave Lathem, Nigel Perry, Bryony Reeve, Simon Whiting, Gary Joyce. Under the same proposal the umpires committee was also re-elected as follows - Chairman – Andy Parsons. Commission Members - John Purkess, John Bailey, Martin Bradbeer, Keith Warland, Alan Wigmore – and all other recommendations proposed by the Race Officials meeting were accepted by the meeting including the refunding of British Rowing Membership Fees of at Silver level that race Officials are obliged to take out for insurance purposes and the £100 charge, per official, for each club staging a Hants & Dorset ARA Event where a permit was issued, that failed to provide two race officials who were available for at least three events.

The analysis of race official's availability in the 2018 season meant that the recommendation to AGM for fines was as follows – LYMINNGTON and NEWPORT had one race Official who meets the criteria and should be fined £100 – which was approved by the meeting.

Colin Eales, the Chairman of the Wessex Regional Rowing Council gave a verbal report on the activities of the Wessex Regional Rowing Council where he commented that these were testing times for British Rowing. There was a ¾ million pound deficit and no major sponsor had been found and the constitutional changes had left the Regional

Rowing Council Chairman wondering what their purpose was! The BR Members system had been revised with a move to four categories - Race/Row/Coach /Supporter – but the minimum cost of membership remained at £31 which was still seen as an issue in attracting more members to BR. The Club Hub was now active but the jury was out on how effective and helpful it would be and most clubs were taking a fairly guarded approach in signing up to the facilities it offered. The Wessex Regional Rowing Council had embarked on another round of Club consultations with a view to renewing the five year plan and there was much debate about Coach development both in the region and nationally and how this was to be organized in light of the reduced resources available from British Rowing. On a proposal from Sue Sothcott, seconded by John Purkess the meeting agreed to continue with a £300 financial contribution to the Wessex Regional Rowing Council.

The meeting then reviewed the report from the Safety Committee and the Associations Safety Meeting held on of 23/2/19 at Coalporters, which had been circulated in advance of the meeting [See *attached Appendix 9.*] with all the recommendations made accepted by the meeting and a Safety Committee for 2019 of - Chairman – Mark Viner and Sub Committee Members – Steve Bull, Gary Joyce, Mick Gisborne and Adam Radcliffe re-appointed on a proposal from John Purkess, seconded by Adam Ratcliffe.

The Prize Presentation arrangements for 2019 was then briefly discussed, the balance sheet having already been approved earlier in the meeting. The arrangements for the 2019 dinner, which Paula Williams of Coalporters had agreed to organize on behalf of the Association once again, were in hand with event probably taking place on Saturday, 9th/16th/23rd November at the Novotel in Southampton.

The only matters of Any Other Business discussed were –

- The BR Affiliation process – and those clubs who still owed their affiliation fees.
- The stock of H&DARA Coxswains Caps. It was agreed that Keith Warland should seek a new quote so that the Association could replenish stocks.
- Lymington Rowing Club. The Official opening of their new Clubhouse would be on Saturday, 25th May.
- The turning buoys at Christchurch where a new method of laying them was being considered.

There were no other items of any other business and it was agreed that the date, time and place of the Autumn Council Meeting would be agreed by the Associations Executive Officers once the Southampton F. C. Fixtures were known – and the Chairman then brought the meeting to a close at 14.53pm.

Stephen C. Bull, Association Secretary. April, 2019.

[The Minutes were taken and written by Steve Bull, Association Secretary in April 2019 and he attached appendices form an integral part of these minutes].

_____ Chairman, Hants & Dorset ARA. Date: _____

Appendix 1. The Association Secretaries Report on the Hants & Dorset ARA 2018 Coastal Season.

Appendix 2. Treasurer's Report and balance sheet.

Appendix 3. Management Structure around Hon Secretary Role post March 2019

Appendix 4. SCC Levy Summary.

Appendix 5. South Coast Council Meetings and changes to the South Coast Council Rules

Appendix 6. Reports from Rules and Competitions Sub Committees

Appendix 7. Amendments and additions to Association Rules.

Appendix 8. Summary of Hants & Dorset ARA Association Racing Officials Meeting.

Appendix 9. Summary of Hants & Dorset ARA Association (Wessex Region) Safety Meeting

Appendix 1.

The Association Secretaries Report on the 2018 Hants & Dorset ARA Season.

Although there were some challenging conditions to cope with only one of the thirteen Hants & Dorset ARA Championship Regatta's were seriously impacted by the weather in 2018 – and surprisingly this was for the two day, river based Regatta at Newport – which is traditionally one of the most sheltered of courses. The Sunday – when it was planned to stage the Small boat and junior events was particularly badly affected with extreme winds down the course and torrential rain leading to the cancellation of all the junior events and the single sculls – with just the pairs racing taking place. The unfavorable forecast also led to the cancellation of two of the planned pre-season Head Races – the Head of the Stour and the BTC Spring Head – and with Itchen being unable to find a suitable date for their Head Race only the only Head Race to take place - the Southampton Coastal Head. During discussions to establish the 2018 Championship Regatta program Bournemouth Rowing Club declared that they did not have the volunteer resources available to stage their regatta and for a while it looked like this regatta would be lost – but to Poole Rowing Clubs great credit – they took on the role of organizing Bournemouth Regatta, supported by the Associations and the event was duly held at the Poole Regatta venue of Hamworthy Park to ensure that a full complement of championship regattas were completed.

Although many had predicted a drop in entries they actually increased very slightly – at 1670 against 1656 in 2017 – with all but two receiving more than one hundred entries - the exceptions being Christchurch which has no small boats and Coalporters that also had restricted entries and was the opening regatta of the season. As always Southsea, where the two Coastal Associations combine, was – at 230 the largest regatta with the Association run Swanage Regatta maintaining its popularity – with 175 entries.

Itchen Imperial retained their Senior Fours Championship winning seven championship points although they did not have it all their own way facing a strong challenge from BTC who won five points. These two represented the Association at the South Coast Championships at Deal with Itchen also retaining their South Coast Championship title. Bournemouth – for all their struggles during the season off the water – produced a fine Junior Senior Four Crew which won eight events to secure the Championship – with Poole with three wins providing the only serious challenge to their dominance and with BTC taking a single win. Bournemouth and Poole duly represented the Association at the South Coast Championships – where Bournemouth secured second place.

In the Men's Coastal Junior Fours there was a dominating performance from BTC who won 10 of the events – with Christchurch winning the other 3 to secure the runners up slot – and these two represented the Association at the Championships where Christchurch turned the tables on their rivals to win the South Coast Championship with BTC finishing in 2nd place.

Seven different clubs won Men's Novice Fours Events – with two Clubs winning twice – Southampton and Poole – to share the Association Championships. There were single wins for Ryde, Itchen, Christchurch, BTC and Coalporters. Coalporters retained their Ladies Senior Fours Championship with 7 wins with Southampton providing the main opposition within three wins and Christchurch a single win – but Southampton were unable to compete in the South Coast Championships so Coalporters and Christchurch represented the Association with Christchurch performing best to finish in 3rd place.

Christchurch also dominated the Ladies Coastal Junior Fours championship taking 9 points from 11 wins with Itchen taking a single win to secure the representative honors with Christchurch who finished 2nd in the Championship race. Four Clubs won Ladies Novice Fours event with Christchurch and Poole securing four points each to share the Association Championship with Poole winning twice and Itchen once.

Lymington were the convincing winners of the Master Fours Championship with eight wins with BTC with 2 wins mounting the only serious challenge and Poole and Coalporters each winning once. Lymington and BTC went on to represent the Association with Lymington winning the South Coast Championships and BTC finishing in 3rd place. The Ladies Masters Fours event continues to grow in popularity and will surely soon be granted Championship status at the South Coast Championship Regatta. Christchurch convincingly won the Association Championship with 8 wins and BTC and Poole each winning twice.

In the coxless pairs Association championships the Men's Senior Pairs was the most closely fought contest of the season with BTC snatching the championship at the last regatta of the season with 7 wins from Itchen with 5. BTC also won the Men's Coastal Junior Pairs Championship, but far more convincingly – with 8 wins – with Southsea, Poole and Christchurch winning once each. In the Ladies Senior Pairs last season's Junior Champions from Shanklin Sandown stepped up to take the Senior title winning on 6 occasions with Christchurch winning four times and Southampton twice and there was a comfortable championship win in the Ladies Coastal Junior Pairs for Christchurch who won on seven occasions with single wins for Coalporters, Bournemouth and Poole.

In the single sculls Itchen's James Foad won on six occasions to retain his senior title with BTC's Adam Ratcliffe taking the other four points available. Southsea's Will Mahoney followed in his father's footsteps to win the Men's Coastal Junior title with seven wins with Poole's Alex Murphy winning twice and single wins for two Scullers from

Coalporters – Josef Pavlica and Harry Aitchison. The Men's Novice Sculls championship was a three way-tie with Christchurch, Poole and Lymington each winning twice with single wins for BTC, Southsea, Ryde and Coalporters. Disappointingly no Championship was awarded in the Ladies Senior Sculls where only three events were held won by Shanklin Sandown's Daisy Faithfull, Poole's Joanne Bennett and Southsea's Emily Harrison. But the Ladies Coastal Junior Sculls event was well supported with BTC's Milly Paul's 7 wins giving her the Championship over Monika Matusova from Poole who won the other 4 events held. Poole's three wins in the Novice Ladies sculls gave them the Championship with Lymington, BTC and Itchen each winning twice and a single win for Coalporters. The BTC Coxswain Ryan Weaver was awarded the prestigious Cox of the Year Title with Chez Hill from Poole the runner-up.

Southampton were the only Club to go through the entire season without a fault being found in any of the Association staged safety inspections and Christchurch received the Archie Fraser Memorial Trophy for the best performing Hants & Dorset ARA affiliated club in all events at the South Coast Championship Regatta with Poole in the runners-up slot.

The R. S. O "Hank" Carr Trophy for the Championship Club – awarded to the Club winning the most Championship Points in the season went to BTC with Christchurch runners-up and the honor of receiving the Evening Echo Trophy, presented in memory of Arthur Chatfield, to an individual who has made an outstanding contribution to the Hants & Dorset ARA and Coastal Rowing was awarded to former President and Chairman, and currently a Race Official and Chairman of the Safety Sub Committee – Lymington's Mark Viner.

Amazingly Club registration in 2018 remained exactly the same as in 2017 at 755 with an increase in the number of Ladies registered to 340 and a corresponding drop in the number of men to 415.

There is no doubt that the Association faces a number of difficult challenges – the retirement of Executive Officers, a lack of volunteers within the sport and a sometimes difficult and strained relations with British Rowing who, on occasions, appear to favor FISA style coastal rowing and Gig rowing over our discipline in spite of the long standing commitment of our clubs to BR affiliation. The growth in FISA style rowing should certainly be regarded as a threat – but should also be regarded as an opportunity that the Association needs to address.

Never the less 2018 should not and will not be regarded as a poor season – registrations and entries held-up when many thought they would fall and there was some excellent racing and only one event was seriously impacted by the weather and the support of the Associations Clubs – and especially Poole – for Bournemouth who were facing difficulties was of great credit to all.

So – many challenges but a great spirit of support and cooperation between the affiliated clubs that will see the Association through these difficult times.

Steve Bull.

Association Secretary,
November 2018.

Appendix 2. Treasurer's Report and balance sheet.

Hants & Dorset ARA Accounts 2018		SWANAGE 2018	
<u>Income</u>		<u>Income</u>	
Affiliation Fees	£2,847.50	Entry Fees	£3,122.00
South Coast Levy	£3,920.00		£3,122.00
Racing Permits	£280.00	<u>Expenditure</u>	
Fines	£856.00	First Aid	£367.50
H&D Dinner Raffle	£356.50	South Coast Levy	£477.00
Interest	£6.68	Umpire/Safety Boat	£312.00
	<u>£8,266.68</u>	Trophies & Repairs	£851.90
		Liability Insurance	<u>£117.00</u>
			£2,125.40
<u>Expenditure</u>		Surplus / Deficit	
H&D Safety Kit	£178.75	on Swanage Regatta	£996.60
Defibrillator	£68.00		
Handbook Printing	£828.00	Bournemouth 2018	
SCC Levy	£375.00	Income	£2,310.00
Wessex Contribution ✘		Expenditure	£2,310.00
Secretary Honorarium ✘			
Medals & Engraving	£346.99	Surplus / Deficit on SCRC 2017	-£1,314.30
Officials BR Fee Refunds			
Postage	£108.35		
Printing & Stationery	£172.62		
IT Expenses	£151.89		
	£2,229.60		
Surplus / Deficit on H&D ARA Activities	£6,037.08		
Surplus / Deficit on Swanage Regatta	£996.60		
Surplus / Deficit on SCRC 2017	-£1,314.30		
TOTAL Surplus / Deficit	£5,719.38		
<u>Reserves B/F from Previous Year</u>		<u>Club / Regatta</u>	
Bank Account	£11,754.85	<u>Affiliation Fees</u>	<u>SCC Levy</u>
Savings Account	£15,511.72	Bournemouth	£165.00
Cash in Hand (with Secretary)	£95.99	BTC	£235.00
	<u>£27,362.56</u>	Christchurch	£362.50
Profit / Loss for Period	£5,719.38	Coalporters	£340.00
Missing B'mth Regatta Payment	-£84.00	Dolphin	£120.00
TOTAL RESERVES	£32,997.94	Itchen	£215.00
		Lymington	£222.50
Financed by:		Newport	£150.00
Bank Account	£20,204.23	Poole	£255.00
Savings Account	£12,740.68	Ryde	£175.00
Cash in Hand (with Secretary)	£53.03	Shanklin	£132.50
	<u>£32,997.94</u>	Southampton	£165.00
		Southsea	£190.00
		Swanage	
		Worthing	£120.00
			£2,847.50
			£3,920.00

Appendix 3.

Hants and Dorset ARA ASSOCIATION HONORARY SECRETARY ROLE SUMMARY

Accountability

The Hon Secretary is Accountable to the H&D Council

The Hon Secretary works with the other members of the H&D Executive to deliver the business of the H&D ARA

Purpose

To manage the business of H&D ARA

Key Tasks

1. Organising three yearly meetings of the H&D Council by booking venues and preparing agenda. Take and circulate minutes of these meetings follow up to ensure that the decisions of the Council are achieved.
2. Record, maintain and circulate and amendments to the H&D Constitution.
3. Liaising with SCRC Delegates to ensure they are briefed on potential changes to SCRC rules and regattas received and proposed by H&D ARA
4. Liaising with Chair/Secretary of H&D Safety Committee to ensure safety incidents are recorded and reported to H&D Council and that lessons are learned from them.
5. Liaising with Chair/Secretary of Rules and Competitions Subcommittees to take forward developments in competitions and changes to rules.
6. Liaising with Chair/Secretary of the Umpire's Committee to:
 - report back on the safe and fair running of Events and any incidents therein.
 - collate Coxswain of the Year nominations
 - collate regatta attendance logs and issue any appropriate fines
7. Liaising with the Chair/Secretary/Treasurer of the Swanage Regatta Committee to agree dates and help overcome any difficulties with running Swanage Regatta.
8. Liaising with H&D Affiliated Club and Regatta Secretaries to include:
 - Negotiating with regard to dates for H&D affiliated events
 - Circulation of H&D club and regatta forms
 - Issue regatta permits
 - Championship medal engraving
9. Liaising with H&D Public Relations Officer to:
 - Provide updates to downloadable documents on H&D website
 - Provide information for H&D Handbook
10. Liaise with H&D Registration and Results Officer.
11. Liaise with Hon. Treasurer
12. Liaise with SCRC Council to include:
 - Submit H&D entries for SCRC
13. Act as focal point for all outside communications to H&D including British Rowing, CARA and WEARA.

Nominations by email to Steve Bull, H&D Hon. Sec (stephencbull@gmail.com) by 9th March 2019

Hants and Dorset ARA ASSOCIATION REGISTRATION AND RESULTS OFFICER ROLE SUMMARY.

Accountability

Accountable to the H&D Hon Secretary I

The Events Recorder works with the H&D Executive, Club and Regatta Secretaries to deliver this function

Purpose

To maintain a current list of rowers registered with H&D ARA and to collate, confirm, record and publish H&D Championship results.

Key Tasks

This person would be responsible for:

- Registration of Rowers at the beginning of the season
- Receiving and confirming Championship points claims.
- Receiving, collating and posting results on the H&D Website on a weekly basis throughout the season
- Producing and posting championship tables on the H&D Website on weekly basis throughout the season

Nominations by email to Steve Bull, H&D Hon. Sec (stephencbull@gmail.com) by 9th March 2019

Hants and Dorset ARA ASSOCIATION PUBLIC RELATIONS OFFICER ROLE SUMMARY

Accountability

Accountable to the H&D Hon Secretary I

The Public Relations Officer works with the H&D Executive, Registration and Results Secretary, Club and Regatta Secretaries to deliver this function

Purpose

To develop, maintain and update the H&D Website, to develop and promote more efficient means of communication within the H&D and to promote H&D and Coastal Rowing both locally and nationally through any forms of media thought relevant.

Key Tasks

This person would have a good working knowledge of social media and website management and be responsible for:

- Providing updates to downloadable documents to be held on the H&D Website
- Developing, maintaining and updating the H&D Website
- Exploring and promoting ways to improve and update the means of communication between the H&D.
- Collating information for the H&D Handbook
- In the medium term – looking to develop an easily accessible electronic alternative to the H&D Handbook
- Explore and develop every opportunity to promote H&D coastal rowing to a wider public.

Nominations by email to Steve Bull, H&D Hon. Sec (stephencbull@gmail.com) by 9th March 2019

Appendix 4.

SOUTH COAST CHAMPIONSHIPS - REGATTA LEVY.

2018 Updated: 12/10/2018

Hants & Dorset Amateur Rowing Association.

SOUTH COAST CHAMPIONSHIPS - REGATTA LEVY - 2004.

1923

SOUTH COAST CHAMPIONSHIPS - REGATTA LEVY - 2005.

1665

SOUTH COAST CHAMPIONSHIPS - REGATTA LEVY - 2006.

3460

SOUTH COAST CHAMPIONSHIPS - REGATTA LEVY - 2007.

3689

10737

Handed to 2007 South Coast Organising Committee -

6753.5

Balance still available after 2007 South Coast Championships Regatta.

3983.5

SOUTH COAST CHAMPIONSHIPS - REGATTA LEVY - 2008.

3702

SOUTH COAST CHAMPIONSHIPS - REGATTA LEVY - 2009.

3398

SOUTH COAST CHAMPIONSHIPS - REGATTA LEVY - 2010.

3943

SOUTH COAST CHAMPIONSHIPS - REGATTA LEVY - 2011.

3951

18977.5

Handed to 2011 South Coast Organising Committee -

11402

Balance still available after 2011 South Coast Championships Regatta.

7575.5

SOUTH COAST CHAMPIONSHIPS - REGATTA
LEVY - 2012.
SOUTH COAST CHAMPIONSHIPS - REGATTA
LEVY - 2013.
SOUTH COAST CHAMPIONSHIPS - REGATTA
LEVY - 2014.

3483

4346

4823

20227.5

Handed to 2014 South Coast Organising
Committee -

7000

Balance still available after 2014 South Coast
Championships Regatta.

13227.5

SOUTH COAST CHAMPIONSHIPS - REGATTA
LEVY - 2015.

4617

SOUTH COAST CHAMPIONSHIPS - REGATTA
LEVY - 2016.

3553

SOUTH COAST CHAMPIONSHIPS - REGATTA
LEVY - 2017.

3558

24955.5

Handed to 2017 South Coast Organising
Committee -

14,772

Balance still available after 2017 South Coast
Championships Regatta.

10,184

Estimated additional SCC Levy by 2020 if current
rule maintained.

Based on 2017
income.

3 x 3558

10674

Available for 2020
SCC

20858

2018

Club	Fours	Pairs	Sculls	Levy Payment	Date Paid	Regatta Date
Coalporters	£220	£30	£22	£272	10/10/2018	05/05/2018
Lymington				£291	10/10/2018	19/05/2018
Christchurch	£276	£0	£0	£276	25/09/2018	26/05/2018
Ryde	£200	£38	£33	£271	11/06/2018	02/06/2018
Shanklin	£168	£34	£36	£238	26/06/2018	03/06/2018
Itchen	£232	£48	£57	£337	12/06/2018	09/06/2018
Woolston				£292	29/06/2018	16/06/2018
Swanage	£368	£54	£55	£477	Transfer	23/06/2018
Poole	£308	£50	£56	£414	21/08/2018	30/06/2018
BTC	£180	£38	£46	£264	21/08/2018	14/07/2018
Southsea	£236	£54	£39	£329	08/10/2018	21/07/2018
Newport				£94	22/08/2018	28/07/2018
Bournemouth	£268	£44	£53	£365	Transfer	04/08/2018
				<u>£3,920</u>		

Appendix 5.

SCRC Annual General Meeting on Saturday 26th January 2019

1. Chairperson handover to H&D (Andrew Williams)
2. SCRCRC will be issuing a letter to Itchen stating that they need to replace the Bideford Bowl box by March 19th 2019 which they lost in in 2017 .
3. Colin Eales to renew the insurance for the 23 cups/trophies that belong to SCRCRC.
4. Bideford Bowl is not insured but in a safe place .All agreed that we need to use the same system as Southsea's Grand Challenge cup, as it is covered by the Councils insurance . WERRA are going to investigate if Bideford can get the insurance covered by their Council. Colin is going to see Portsmouth City Council would consider storing/displaying along side The Grand Challenge cup, thus covering the insurance. Both are to report back at next SCRCRC on 23th March 2019. It has been agreed that NO club are able to take the Bideford Bowl without the appropriate insurance in place. (Colin has currently got it in a safe place)
5. Re confirmation that Championship status to be given to:
 - i. Boys J14 coxed quad
 - ii. Boys J16 coxed quad
 - iii. Girls J14 coxed quad
 - iv. Girls J16 coxed quad

These will be club entries and not Associations entry. Winners would receive the same as the Open Events

6. **Championship medals.** SCRCRC agreed that they would pay for the die at £585.00. All associations need to confirm number of medals they want to order at the at next meeting on 23rd March 2019. At each associations cost. Based on 100 numbers – (£7.20 each). Steve – who will confirm from the H&D requirements. Denis has confirmed we have 165 at present.
7. SCRCRC agreed that the Life Members will be presented SCRCRC medal and to be engraved plus presented in a presentation box at the SCCR at Dartmouth. Denis is to make some enquires and come back to the SCRCRC
8. No update on the preparations for the 2019 63rd Championship and Open Regattas and the 14th U16 Regatta to be held at Dartmouth as Hilary Bastone is on holiday. Looking to get more information by mid-February 2019. It seems that on the list of events circulated by Hilary he missed off the Master Ladies 40 Open Event and we understand that this is being corrected.
9. Received a good update on preparations for the 2020 64th Championship and Open Regattas and the 15th U16 Regatta by John Purkess. All parties seemed excited with the Netley /Royal Victoria Country Park, Southampton proposals. John Purkess said the SCRCRC would have a further update at the SCRCRC meeting on 23 March 19
10. Receive proposals for the venue for the 2021 Championship, Open and U16 Regattas. WERRA advised they are looking at Torquay and in coastal boats. Further update will be given in March at the next SCCC Meeting
11. **Proposals for changes to Rules and Recommendations.**
 - WEARA proposal was rejected by the SCRCRC as we thought there was no need for a change in the rule as this is an internal matter for WEARA as the off shore clubs are members of WEARA already. WEARA are going to give a further update at the next SCCC Meeting how they will deal with the statuses for the off shore clubs and selection of crews for SCCR.

- The Masters Ladies 40's – H&D lost the vote 6- 2 after lengthily discussions. The reason why this proposal was rejected by WEARA and CARA is that they are saying that they do not have any Masters Ladies 40's crews at present; both Associations will both go back to their Associations to encourage/promote Master Ladies 40's.
 - SCRCRC accepted the change to rule 21. That the H&D proposed
12. It was confirmed that each Associations is responsible to provide the life jackets for their Umpires
 13. Next AGM 25th January 2020 at 10.30 am at Christchurch RC
 14. Special SCRCRC Meeting at Dartmouth on 23rd March 2019 still awaiting details.

Special SCRCRC Meeting at Dartmouth

Present:

3 members from both WEARA & CARA

Denis, Colin and I

1. No change in the wellbeing of Delegates/Life Members.
2. Attached is the presentation from Hilary. Updated events are in the presentation.
3. Information of the regatta will be found on Dartmouth Rowing Club Website. We have requested a further buoy between the start and the buoy before the ferry. See the course map in the presentation with added comments. In the presentation there is no statement if there are 7 crews in Championship race. So, 1,2,3 Dartmouth side of the two buoys in middle of the course and 4,5,6,7 Kingswear side. If crews do not stay the correct side of the buoys they will be disqualified.
4. Hilary is going to see if he can arrange parking for the Umpires but very doubtful.
5. As you are aware the Bideford Bowl cannot be insured because of its value and we cannot confirm a permanent location. Ray Mallett has been in contact with Bideford Council and is awaiting a response to see if they will store the Bowl with similar arrangements as Southsea RC have for the "Grand Challenge". Should have a response by end of March.
6. The box for the Bowl has still not been replaced by Itchen to date. Colin Eales has chased Chris Foad. Steve please can you bring this up with Itchen at the AGM on Saturday and advise them that they have until Southsea Regatta to provide the replacement box. If this does not happen, the SCRCRC will proceed with the replacement and look for the H&D to pay for the costs .(H&D to then cover costs from Itchen)
7. Moving forward the Bideford Bowl will be presented to the winning crew but the Bowl must remain in the venue, and at the end of the evening handed back to Ray Mallett of WERA and the SCRCRC will do the engraving. Should the winning club want to take the Bowl out of storage for events, they will need to have the correct insurance prior and make arrangements for collection and return.
8. H&D stated we do not need to order any Championship medals but WEARA & CARA will order 150 number each.
9. All Associations agreed to purchase 350 no bronze medals each for the Junior Championships and open events from the new die, we all agreed on the blue lanyard with South Coast Championship writing with the same fixing point on the medal that Denis presented.
10. Denis is going to advise each Association of the costs for all the medals before progressing.
11. SCRCRC asked Denis to proceed with the new medal die on their behalf asap.
12. Denis confirmed that 2020 Championship, Open and 15th U16 regattas will be held at Netley Park in Southampton and stated that John Purkess will update SCRCRC through the year.
13. Received proposals from WEARA regarding the venue for 2021 Championship, Open and U16 Regattas see attached. Venue is Paignton, in coastal boats.

Please can you ask H&D at the AGM to see what our clubs can provide coastal to the WEARA Clubs.

14. WEARA advised they are progressing with amendments to their rules to encompass offshore coastal clubs and rowers, providing they meet the three race qualification.

15. Trophy Collection - All trophies to be returned to Hon Sec at Southsea RC Regatta.

Also, Denis advised my mobile number is incorrect in the Handbook. Number is 07720 975155.

Andrew Williams

[Appendix 6.]

**Notes of Hants and Dorset Special Meeting on Rules and Competitions
Subcommittees, BTC Rowing Club
6th February 2019**

	Present John P, Peter S, Colin E, Steve B, Gary J, Jeff W, Adam R Apologies Martin, Sue
2.19.1	To discuss potential management structure around Hon Secretary Role post March 2019.
2.19.1.1	<p>Relationships with Committees and other groups</p> <p>It was agreed that committees, e.g.</p> <ul style="list-style-type: none"> • H&D Safety Committee including H&D Safety Advisor • H&D Umpires Committee • H&D Rules and Competitions Subcommittee • Swanage Regatta Committee • H&D South Coast Championships Regatta Committee <p>should be self-managing with Chair and Secretary and to run their own meetings: preparing agenda, notes and dealing with relevant business. The umpires committee have already agreed to deal with officials' reports from regattas and any officials' business.</p> <p>In addition, there were important other groups, e.g.</p> <ul style="list-style-type: none"> • H&D Delegates on the South Coast Council <p>These should be informed of the wishes of the Council by the Hon Secretary but should report back to the Hon Secretary following meetings of the South Coast Committee.</p>
2.19.1.2	<p>Relationships with Rowing Clubs and Regattas affiliated to H&D ARA</p> <p>Communication is largely through Club or Regatta Secretaries and this should continue, however there is scope for use of technology to allow Club and Regatta Secretaries to be more supportive of the H&D Hon Secretary, e.g. by updating information directly to the H&D Website (see also PR role below).</p>
2.19.1.3	<p>Proposed new roles</p> <p>Two additional roles are proposed to assist the Hon Secretary:</p> <p>1. Events Recorder Role</p> <p>This person would be responsible for:</p> <ul style="list-style-type: none"> • Registration of Rowers at the beginning of the season • Receiving, collating and posting results on the H&D Website on a weekly basis throughout the season • Producing and posting championship tables on the H&D Website on weekly basis throughout the season

	<p>2. Public Relations Role</p> <p>This person would, preferably be, under 40 years old with good working knowledge of social media and website management and be responsible for:</p> <ul style="list-style-type: none"> • Providing updates to downloadable documents to be held on the H&D Website • Maintaining and updating the H&D Website • Collating information for the H&D Handbook • Editing the H&D Handbook • Liaising with the printer of the H&D Handbook <p>It was noted that there were likely to be alternatives to a printed H&D handbook and the time may be approaching when an electronic version should be considered.</p>
2.19.1.3	<p>Revised Role of H&D Hon Secretary</p> <p>As a result of the above it is possible to construct a draft role summary for the H&D Honorary Secretary (see overleaf) which relies on the postholder being the center of a hub, drawing in information and support from the Committees and others, rather than providing so much administrative support as in the past.</p>
2.19.1.4	<p>Further action before the H&D AGM on 30th March</p> <p>Agreed to put together a short paper taking account of the notes above together with three Role summaries for H&D Hon Secretary, H&D Events Recorder, H&D PR Officer. This paper to be widely circulated for discussion by Club Committees with a request for feedback by 9th March.</p> <p>In the longer term Steve to discuss the future of the H&D Handbook with Jimmy Jewel.</p>
2.19.2	<p>Any other business</p> <p>Jeff made a request on behalf of Southsea concerning a wish to reduce their Regatta Course Length to 1500metres and to introduce two new pilot or development events: Ladies' and Men's Open Coxed Quads over the full course with a buoy turn. Agreed that Jeff would write to Steve requesting H&D Council approval at AGM.</p>
2.19.3	<p>Date of next Rules and Competitions Subcommittee meeting 18.30 Monday 11th March at BTC Rowing Club</p>

[Appendix 7].

Agenda Item. (15). To consider amendments and additions to Association Rules.

Proposed change to the Hants & Dorset ARA Regatta Rules to clarify and make clear that no substitutions were to be allowed to crews between heats and finals – as discussed and agreed at H&DARA Competitions and Rules Sub Committee Meetings and the Race Officials Meeting.

Rule 8 is promoted to rule 7 so that the rules run more chronologically.

Rule 7 is made rule 8.

A new rule 9 Amendments to Entries – this to insist that clubs report any entry amendments on the appropriate H&D form to the regatta control at the designated time before the start of the regatta.

Added - clause 10.2. to rule 10.0. Winning Novice Crews which asks clubs to notify regatta control of novice crews that have gone up to Junior status on the H&D form as asked for under new rule 9.

Rule 14 is amended to be rule 15 and is retitled **SUBSTITUTIONS TO CREWS** 15.1 reworded and added 15.3.added – with a just renumbering subsequent rules.

This makes the Rules clearer with regards to 'alterations' to entries, 'amendments' to entries and 'substitutions' to entries.

Detailed Rule Changes – changes/additions/alteration in *Red and Italics*.

Hants and Dorset Amateur Rowing Association

HANTS AND DORSET ARA REGATTA RULES

Title

These Rules are established by the Hants and Dorset Amateur Rowing Association (Hants and Dorset ARA or The Association) and shall be known as the Hants and Dorset ARA Regatta Rules.

Purpose

The purposes of these Rules are to:

- Provide a basis for safe, fair and equal racing whilst adhering to the requirements of British Rowing's Row Safe Document and British Rowing's Safeguarding and Protecting Children Policy
- Provide a consistent framework for the regulation and organization of regattas and other rowing events (events)

Interpretation

Wherever possible these rules should be interpreted consistently with each other. In general provisions regarding safety shall take precedence over any other provision.

Scope

These Rules shall be observed by all clubs and competitors taking part in any event affiliated to the Association.

1.0 DEFINITION OF OARSMAN, OARSWOMAN, REGATTA AND SEASON.

1.1. In these Rules "oarsman/woman" shall include "sculler", "rowing", "sculling", regatta, a race or processional event unless the contrary intention is expressed.

1.2. Regatta does not include an Invitation race or Races restricted to entries by invitation only.

1.3. The season shall extend from the 1st January to the 31st December in each year.

2.0 AREA COVERED BY RULES.

2.1. The Rules governing racing laid down by the Association shall be observed by all regattas, clubs and competitors taking part in any regatta affiliated to the Association.

3.0 REGATTA ENTRY FEES.

3.1. Entry fees for Championship Races shall be as prescribed by the Association at its Annual General Meetings and may be returned to the Clubs where an event is cancelled at the discretion of the Regatta Committee.

3.2. Late Entry Fees for championship races shall not exceed the scale last laid down by the Association at an Annual General Meeting.

4.0 ASSOCIATION REPRESENTATION.

4.1. Clubs representing the Association must reside primarily within the boundaries of Hampshire, Dorset and the Isle of Wight.

5.0 EVENTS HELD OUTSIDE THE ASSOCIATION AREA.

5.1. Events and Heads staging events outside the area of the Association wishing to hold events or divisions of events for members of the Association (and other Coastal Clubs) may apply to the Association for a permit paying with their application a fee of £20 at least two months before the event and if granted may advertise the event as being held under the rules of the Association in which case the rules of the Association shall be observed.

5.2. The Association shall use its best endeavors to provide its own officials or the organizer will ensure that their officials shall enforce the Associations rules if six or more coastal crews compete but if less than six coastal crews take part such events shall be classified as non-status invitation race without effecting status.

6.0 ALL CHAMPIONSHIP EVENTS TO BE INCLUDED.

6.1. Regattas applying for Championship points must undertake to include races for all events for which Championship points are awarded unless the executive committee authorize any events to be omitted.

7.0. NOTIFICATION OF CLOSING DATE FOR ENTRY TO REGATTAS.

7.1. Regatta committees shall give adequate notice to all affiliated clubs of the closing date for entries which must not close more than three weeks before the event.

7.2. A copy of the letter inviting entries to a particular event shall be sent to the Association Secretary.

8.0. ENTRIES TO REGATTAS.

8.1. All entries must be submitted on the Association forms by the competing club together with the entry fee.

8.2. Regatta Committees may, subject to the consent of the Executive Committee of the Association being first obtained, limit the number of crews accepted from each club in each event.

8.3. Names of Novice Crews are not required before the day of the Event but must be submitted before the start of the Event after which any changes are subject to the usual rules. Novice Oarsman/Women must be registered with the Association in accordance with H&D Registration and Competition Rules.

9.0. AMENDMENTS TO ENTRIES.

9.1. Any amendments be submitted on the Association form by the competing club to regatta control at the designated time prior to the start of the regatta.

10.0 WINNING NOVICE CREWS.

10.1. A Novice crew who has won at another regatta and gained promotion to Junior status after the draw has been made shall be automatically entitled to race in the junior event without payment of a further fee and regatta committees should make provision in the draw for such entries whenever possible.

10.2. Any crew subject to rule 10.1. should be notified to regatta control as stipulated under Regatta rule 9.1.

10.3. Any new novice crew picked by a club to replace the crew who have become juniors shall be treated as a late entry.

11.0 REJECTION OF ENTRIES.

11.1. Regatta committees may reject any entry not detailing the surname and initial of each individual entrant and shall do so if one club enters two crews for the same event without names or if the names are not provided 3 clear days before the event

11.2. The regatta committee shall investigate any questionable entry irrespective of any objection being received and may reject any entry which they do not hold to be in accordance with these rules.

11.3. Regatta committees may refuse entries received after the closing date.

12.0 THE DRAW FOR ENTRIES TO REGATTAS.

12.1. Regatta committees shall give adequate notice to all affiliated clubs of the time and place of the draw which shall take place at least three clear days before the event.

12.2. The regatta committee shall not divulge the names of entrants until such entries have closed but shall do so on request by an affiliated club after the closing date.

12.3. The draw shall take place once entries have closed and representatives of clubs entered shall be permitted to be present at the draw.

12.4. Crews will normally be drawn with No 1 position counting from nearest to the starter. Exceptions to this rule shall be approved individually by the Association.

12.5. Where a race is rowed in heats it shall be permissible for a regatta committee to cede to ensure fair and equal racing.

12.6. Where more than one event is taking place within a race then the lane draw should be grouped to make it easier for officials and competitors alike.

13.0 REGATTA PROGRAMMES AND PUBLISHING OF ENTRIES TO A REGATTA.

13.1. The regatta committee shall publish the names and details of individual crews in a Programme, a copy of which must be sent to the Hon. Secretary of the Association before the event, and copies of which must be distributed to each official officiating at the event and to each club competing and exhibited at the regatta committee headquarters. Wherever possible such names and details should be published in the official Programme.

13.2. Regatta committees shall state on their bills, programmers, notices and advertisements the time of the first race and that the races are held under the rules of the Association

13.3. Copies of the Programme or details of the times of the races should be sent to all competing clubs, Association Secretary and the Officials before the event

13.4. Regatta Programs should include the scheduled start time of the Event and the anticipated start time of each race.

13.5. Regatta Committees must publish details of all competing clubs registered colors and designs in their programmes.

14.0. REGATTA PROVISIONAL DATES AND CANCELLATION CONTACT DETAILS.

14.1. Recommendation Events prone to postponement should agree a provisional date for postponement with the Association in advance and a decision should be made where possible sufficiently early to save clubs wasting a journey.

14.2. Regatta committees shall advise all competing clubs the telephone numbers of responsible officials available at stated times on the morning of the event to advise clubs on weather conditions and the advisability of proceeding to the event.

15.0. SUBSTITUTIONS TO CREWS.

15.1. Once the regatta has started, any proposed substitutions to a crew must be notified to regatta control with reasons before the crew goes afloat for the race in which they are entered.

15.2. Not more than half the crew may be substituted and no substitution is permitted in a single sculling races.

15.3. No substitutions can be made to a crew in any event which has qualified to race in subsequent rounds from a previous round.

16.0. LATE ENTRIES.

16.1. Recommendation - Late entries after the draw has taken place should always be added on the outside of the draw and should not be accepted if this would overcrowd the draw. However, when a crew's start number exceeds the number of buoys at the turn crews should be re-numbered (not redrawn).

16.2. Recommendation - Late entries should not be accepted if they disrupt the published Programme - i.e., if they force a re-draw or additional heats in any event.

16.3. The first late entry from a Club in an event should be accepted on a first come first serve basis but second late entries from the same club in the same event should only be accepted when all other Clubs have had the opportunity to make their late entries.

17.0. COMPOSITE NOVICE CREWS.

17.1. Composite Novice crews will be allowed under the following rules –

(a) This will be controlled by the controller of the regatta

(b) The controller will take the names of all novices (both men and women) that wish to race in composite crews on that day. The captains will provide them at check in. The controller will then draw the names for crews on a random basis.

(c) The regatta should allow provision for 'Comp' 1, 2 etc. in the program to prevent any disruption to the program.

(d) The rowers should all compete in their own club colors.

(e) If a composite crew should win then there will not be a H&D championship point awarded for that race however the members of the crew will be deemed to have won a qualifying race at novice i.e. will have to race at Junior status at next regatta (unless Novice status rule is 'two wins and up').

(f) The composite crew would be awarded prizes.

18.0. OBJECTIONS TO QUALIFICATIONS OF COMPETITORS.

18.1. Any objections to the qualifications of a competitor or crew shall be made to the Regatta secretary in writing immediately a query arises and in any case before the prize distribution and the regatta committee may then withhold prizes until the outcome of any investigation is announced.

18.2. After the prize giving any objection must be sent to the secretary of the Association in writing and the association shall have no power to disturb the prizes so distributed but may withhold points or take other appropriate disciplinary action.

19.0. CLUB BRIEFINGS AT REGATTAS.

19.1. At every H & D ARA Championship Regatta there shall be a Club Briefing, of all pre-race information prior to the start of the Regatta.

19.2. Failure to attend will automatically disqualify a Club from competing in the regatta until they have received the briefing. However an individual club briefing can be given allowing that Club to compete in the Regatta but this will incur a penalty of £25 paid to the Association.

19.3. A register of Clubs represented at the meeting will be maintained by the Regatta organizers and this must be forwarded to the Association Secretary with the Regatta Results. Club Race Officials can represent their Clubs at briefings provided they then brief their clubs and Clubs can, in special circumstances, be represented by a nominated member of another Club, as long as the Club in question notifies the Regatta of the nominee prior to the start of the meeting and the nominee then briefs the Club in question.

19.4. The penalty imposed is subject to appeal, in writing and on payment of the penalty, to the Associations Executive Officers whose decision will be final.

20.0. FINES FOR LATE SCRATCHINGS.

20.1. Any scratching made after the first race of the Regatta has come under starters orders will have a £5 per seat Association fine imposed on the Crew. The Club will be advised in writing of the fine within one month of the end of the Regatta Season and will have a further month to appeal, in writing to the Association. Appeals will be considered by the Associations Executive Officers (at least three from President, Chairman, Treasurer and Secretary) if the fine has been received by the Association and the Club will be advised of the result in writing. The decision of the Association Officers will be final.

Note to rule: A crew will not be penalized if withdrawn from a race after the start because of concern for their safety due to the prevailing weather or sea conditions and the experience and/or competence of the crew.

21.0. REGATTA DRAW IN THE EVENT OF POSTPONEMENT.

21.1. In the event of a Regatta being postponed the Programme will remain as originally drawn unless the consent of the Association is obtained to a re-draw and in the event of the regatta not being completed the results of completed races shall stand but any races where the final has not been rowed shall be declared void and the regatta committee may arrange to complete the remainder of the Programme on a postponement date over the same course but any proposal to row the same over a different course must be with the approval of the Association.

22.0. REGATTA OFFICIALS.

22.1. Umpires, Starters and Judges for championship events must be licensed by the Association. Regatta committees shall apply to the Association for the names and addresses of such officials

22.2. Recommendation - Where possible at least two starters, judges and umpires should be appointed to serve together and if the umpires cannot supervise the entire course each section should be covered by two umpires.

22.3. The regatta committee shall ensure that the umpires shall have suitable boats to keep them in contact with the competitors throughout the race; if this is impossible for any reason regatta committees must appoint sufficient umpires either afloat or ashore to cover all sections of the course and such umpires will be responsible for decisions in the section of the course allotted to them. Where possible two umpires shall be appointed to each section.

22.4. Recommendation - Regatta committees are urged to invite assistant racing officials to assist the starters, umpires and judges and to train them to become fully licensed officials.

23.0. REGATTA RECOMMENDATIONS.

23.1. In addition to the Rules the Association may from time to time make recommendations for the guidance of regatta committees which although not absolutely binding such committees shall be expected to use their best endeavors to adopt and failure to do so without reasonable explanation may be taken into account in deciding whether points shall be awarded to a regatta. Recommendations can similarly be made to clubs and failure to comply without reasonable explanation can be referred to the Association in general meeting as a breach of discipline.

24.0. CREW OR INDIVIDUAL DECLINING SOUTH COAST SELECTION.

24.1. Any crew, or individual, selected and invited to represent the Association in a Championship event at a South Coast Championship Regatta who declines the invitation will not be allowed to enter any of the Open or invitation events at that Regatta.

25.0. ADDITIONAL BYE-LAWS AT REGATTAS.

25.1. Regatta Committees, with the consent of the Association may publish additional rules and byelaws providing they do not conflict with those of the Association, which shall prevail unless agreed by the Association.

26.0. REGATTA COMMUNICATIONS

26.1. Adequate walkie/talkie equipment should be provided to communicate between the starters, judges, each umpiring position, regatta control and Safety Boats. The starter should have amplifier equipment to cover the whole starting line and the umpires boats should be provided with hand loudhailers for communicating to the crews.

26.2. Recommendation - Public address equipment ashore should cover the entire boat park area.

Mod GJ 271118

Appendix. 8. Report on the Officials Meeting of 12/1/19.

Agenda Item –

16) Election of Racing Officials for 2019, and report on the Officials Meeting of 12/1/19 and election of Umpires Committee* - to include discussion on charge on Clubs who run an event but have less than two active Officials available for at least three events.

Of the 31 Full and Assistant Race Officials on the H&D ARA Register at the end of 2018 nineteen were in attendance at the meeting. It was noted that Max Maxwell and Dan Angel-Collins were no longer members of BTC Rowing club or any other Hants and Dorset ARA Club and were therefore unable to continue to act as Race Officials. Roger Hames of Southampton, Andy Stewart of Southsea and Sharon Ayles of Ryde were unable to officiate in 2019. Shanklin's – Alan Wigmore and Pat Glover were retiring.

The Umpires Committee Chairman, Andy Parsons, then presented his Chairman's report. He had been unable to attend the National Umpires Committee meeting.

Membership of the Umpires Committee - recommendation to the Association's Annual General Meeting that the following be re-appointed and that the terms of reference for the committee should remain unchanged – Chairman - Andy Parsons, Coalporters Rowing Club: Committee Members - John Bailey, Southampton A. R. C.; Keith Warland, Coalporters A. R. C.; Alan Wigmore, Shanklin Sandown Rowing Club; Martin Bradbeer, Itchen Imperial R. C. and John Purkess, BTC Rowing Club. Plus, Andy Parsons and Keith Warland would organize and allocate the Assistant Race Officials.

The examination of Full and Assistant Racing Officials. The full officials due to take their three-year exam – who had been sent their question papers were – Steve Bull, Keith Warland, Mark Viner, Martin Bradbeer, Andy Parsons, Ray Murphy and Simon Clements – a total of seven.

Situation with regards to Race Officials clarified - Carole Wall had been able to commit to additional events this year so the dispensation to retain her position while only officiating at two events was no longer required. It was confirmed that Alison Houlton who had been recommended for promotion to Full Official in 2018 but the panel interview had not taken place but took place at the conclusion of the meeting and is recommended as a full official.

With regards to the Mentoring and Assessing of Assistant Officials the current methods and procedures were to be continued. The status of the existing Assistants was as follows – invitation to be assessed as full official – Alex Robertson and Garry Walters; Staying as Assistant for 2019 - Dave Lathem, Nigel Perry, Simon Whiting, Bryony Reeve and Gary Joyce. Their remained a need to encourage more Assistants to come forward and this needs to be communicated to the Clubs – emphasizing that the commitment was only three events – via all possible means – E Mail, Web site & Social Media.

The number of times Race Officials Officiated and Reports Received was analyzed - only a few Race Officials complete reports for Head races or Junior, Assistant Race Officials are particularly poor at submitting reports.

With regards to the **reports completed by Race Officials** the meeting agreed that the current method of reporting should remain unchanged.

The charge made on H&D Affiliated Clubs who run a Regatta but who do not provide a minimum of two racing Officials available for at least three Regattas was reviewed (currently £100 per official) – and it was agreed that the recommendation to the AGM should be that this should remain unchanged for 2019. The analysis of race official's availability in the 2018 season **As a result the recommended fines to be approved at the Associations AGM were - Newport £100/Lymington - £100.**

Race Officials availability forms had been received – *or have since been received* - from all race Officials, others than those who had stood down, resigned or were no longer a member of an affiliated club, except for – Penny Budd and Simon Whiting. Both have now been received.

After analysis of the availability forms the recommendation to go to the AGM of the selection of race officials for 2019 South Coast Championships Regatta at Dartmouth on the 14th September, 2019 was a concern as only three Race Officials had put themselves forward - agreed as follows – John Adams, Pete Staddon and John Purkess with Steve Bull a reluctant possibility – and Garry Joyce prepared to be the Boat Inspector. After some discussion the meeting agreed the following -

Championships & Open & Junior Regatta.

Championship Umpire	-	Henry Adams.
Open Umpire	-	None appointed - Alan Stewart or Steve Bull a possibility?
(may become 2nd Championship if H&DARA Rule change adopted)		
Starter.	-	Pete Staddon.
Judge	-	John Purkess.
Reserves	-	Simon Clements a possibility.
Boat Inspection	-	Garry Joyce.

The meeting agreed that the Association Secretary should circulate all Full race Officials – to see if any were able to re-consider their situation but as yet there has been no response.

The method of selecting the H&D Coxswain of the Year was considered and while not perfect it was agreed that the current method, where race officials on the day nominate up to three coxswains in

order – with points allocated as follows - 1st nominated 5 point + “Cox of the Day awards; 2nd nominated – 3 points; 3rd nominated – 1 point should be continued.

There were no existing rules the meeting was asked to clarify or Recommendations for changes to the Associations Rules, for forwarding to the Associations AGM other than the meeting endorsed the suggested changes by the Rules and Competitions Su Committee regarding **SUBSTITUTIONS TO CREWS**.

The meeting also considered the recommendations for amendment to the Rules of the South Coast Rowing Council, that had been submitted by the H&DARA and would be debated at the South Coast Council AGM at Christchurch on Saturday, 26th January. It was also noted that WEARA had proposed a number of changes to SCC Rule 25 to allow there off shore clubs to compete at the Championships and the meeting confirmed there was no issue with this as long as they met all the criteria for a championship event including boat type – although an understanding of how their status was determined needed to be established.

The meeting reviewed the Insurance of Race Officials via British Rowing Membership. (2018 - £31 – BR non-racing/Silver membership – refunded in full). The BR membership categories had changed but appropriate membership types for our racing officials still existed – giving them the insurance cover we required – and it was believed that the appropriate fee would remain at £31 for 2019 and it was agreed that a recommendation to continue to reimburse racing officials for the cost of a an appropriate level of membership at the rate of £31 – or any increased rate implemented by British Rowing - should be put before the Associations AGM. All Race Officials – Full and Assistant had now confirmed that their BR Membership was in place.

The Safety equipment provided for Racing Officials was reviewed by the meeting with no additions – other than the Association owned Defibrillator and the Life Jackets had been serviced.

There were two items of Any other business –

- Rules – could these be E Mailed out to Race Officials. They are available to be downloaded from the web site – but the Association Secretary would E Mail them to all Race Officials prior to the season but following any changes agreed at the AGM – and would investigate a Goggle Link for the Rules.
- Mark Viner reported that Lymington R. C. should soon have access to their new Clubhouse – fitting-out is about to begin and they hope to be in residence by April.

Appendix 9.

To receive a report from the Safety Committee and the Associations Safety Meeting of 23/2/19 and to elect a Safety Committee for 2019.

Prior to the start of the meeting those in attendance received some Defibrillator familiarization kindly provided by a qualified mem member of Coalporters Rowing which included CPR and two different versions of a defibrillator were shown – the unit owned and installed at Coalporters Rowing Club and the unit owned by the Hants & Dorset Amateur Rowing Association which will be available at each H&DARA event this season. Video showing how each unit was used and their features were also shown.

All H&DARA Clubs & Events were represented at the meeting except Newport Club and Regatta.

The Association Secretaries Report to the H&D Autumn Delegates Meeting and the Wessex Region AGM, which had been previously circulated was approved by the meeting.

The activities and meetings of British Rowing National Safety Committee (NSC) were summarized – the main areas of discussion being – Medical. (BR Medical Officer David Zinderman attended the September meeting; RowSafe; Club Rowing Safety Audit; Incidents; Heel Restraints; Club Hub; Volunteer of the Year Award; HRSA Monthly Reports; Safety Alerts; Control Commission Sheets; Event Safety Plans; Regional AGM Safety Reports; Equipment; NSC Meeting Dates – for this year; Age of Coxswains; Boat Holders wearing Life Jackets and Clubs/Events of concern.

The Meeting was then briefed on the on the revised British Rowing Row Safe – and the Coastal Section and the RRSA advised what was being updated for April 2019.

The RRSA also advised the meeting that there has been a suggestion circulating that the new British Rowing Regulations, effective from September 2018, make compliance with RowSafe mandatory. He stated that this has never been the intention and is not the intention now and a statement to this effect had been issued by the BR CEO Andy Parkinson to confirm this.

The section on Coastal Rowing Coastal and Inshore Rowing (10.1) which is predominantly based on the submission the H&DARA Safety committee made to the NSC around two years ago – and as suggested it relates to what we have termed “Inshore Coastal Rowing” as opposed to Offshore – FISA, Gig etc. BR have now added two sections in RowSafe covering “offshore” coastal rowing and Ocean Rowing.

The RRSA reported on the 2018/2019 BR Club Safety Audits which was launched on 1st October, 2018 and closed 30th November, 2018.3 from Wessex - Universities of Southampton, Bournemouth and Portsmouth. 1 in CARA – Bexhill were initially suspended. All Wessex Clubs audits have now been accepted.

The Audit completion and submission process has changed and although BR has sent guidance out there was no prior consultation and the process was not without its difficulties – most centred on the BR Google Folders and upload of files. But this part of the process was either not understood or proved to be difficult to achieve in many cases. Of the total of 24 audits submitted in the regions – 5 were submitted correctly and there were issues with 19.

BR were able to provide a breakdown of the Audits submitted in the Wessex West region in Excel Format and the top “still to be addressed” analyzed and solutions discussed.

On Line Incident Reporting – analysis of ninth year. The meeting briefly reviewed the reasons why incidents need to be reported – and the process involved. Some national statistics were available and were shared with the meeting. There were 2 fatalities in 2018 – both were tragic health related incidents. Nationally the RRSA was invited to comment on 46 reports from other regions and he did so when he thought he had something to contribute. In 2018 he opened 13 Incident Reports for comment – 4 of these related to the Boat inspections which did receive some comments/responses. Five of the others were opened because more than one club was involved – and/or he only received an Incident report from one of them – or only from an Event Official – and this prompted additional comment and an incident report for one of them – but no further information on four where he would have hoped to have received a comment/incident report.

Safety incidents Reported by H&D (& Wessex) Clubs in 2018 at Hants & Dorset Events were considered - 17 events – including 3 Head Races - 2 cancelled, 1 Junior Regatta –with 1 abandoned (Newport). No Regatta were cancelled (Milford). H&D race officials reports noted 31 safety related incidents – significantly more than the 19 recorded last year. Better reporting? So 15 incidents went unrecorded by Clubs – nearly half!

H&D Safety Committee Boat Inspections undertaken in 2018 and the plans for 2019. Unannounced and random boat inspections were undertaken by the H&D ARA Safety Committee at four H&D events during the season – Itchen, Swanage, BTC and Bournemouth Regatta's. A total of 87 (90) boats of all types were inspected with 25 (35) faults found a significant decrease – down from 35 last year. As ever the largest fault found was heel restraints – at 16 - around 60%. A full heel restraint check on every boat present was undertaken at Woolston - with 54 boats checked and just five faults found - and a full inspection of Coxswains Life Jackets was also undertaken at BTC Regatta - with 25 Life Jackets examined with 9 failures Most Clubs now have an annual service in place. **The meeting agreed to ask Clubs to send the Safety Sub Committee their Life Jacket Service records – including any Club Self-certificated records for further analysis for discussion at future meeting with a view to establishing good practice.** The BR incident reporting system was used to summarise the results of the boat inspections once again and by opening these for comment ensured the Club Safety Advisers were advised of the issues with their boats as quickly as possible. This year one Club – Southampton - went through all boat inspections, including the full heel restraint and Life Jacket checks – with no faults found and received an award at the Hants & Dorset Dinner. **The meeting agreed that the process should remain the same for the 2019 season.**

Across all three areas that the Association carries out Random Safety Inspections – Boats, Life Jackets – and specifically Heel Restraints – we have shown year on year improvements and I believe that the safety of our

boats and equipment has improved significantly since we introduced these checks – to the great credit of the Association, the Safety Sub Committee and the Associations Clubs – although we must not get complacent!

With regards to heel restraints the RRSA briefed the meeting on the national situation where BR agreed to introduce FISA rule from 1 April. The RRSA thinks that's a "win" for the NSC (& the Wessex/H&D!) as FISA Rule almost identical to H&DARA Rule.

Regatta/Event Audits received and a report on last season's audits and plans for 2019. The RRSA reported that all H&D (Wessex) events submitted an event safety audit with risk assessments, safety and communication plans – with emergency plans accompanying most. These were reviewed and approved by the RRSA and BR advised so that the BR Event Public Liability Insurance would be issued by BR on payment of the appropriate fee if required. The policy in 2018 had been that – re-audits would only be undertaken where requested or where concerns were raised and on an occasional random basis as it was felt that the race officials reporting system already hi-lighted safety concerns and this would be used alongside safety committee member's observations to hi-light events where a re-audit would take place. It was also agreed that Clubs who failed to send a representative to the Safety Meeting – would have their event re-audited – so with Newport failing to send a representative to the meeting their Regatta will be re-audited in 2019.

The meeting where then briefed on the position regarding BR's Public Liability Insurance for events – where at the last meeting it had been reported that BR were no longer prepared to honor the long standing agreement between BR & H&DARA to allow H&D Events to take out BR Public Liability Insurance. The Association challenged this and after some negotiations BR backtracked and we were able to advise our affiliated Clubs and events that BR would continue to provide insurance to all Hants and Dorset competitions - should any H&D event require it. However by the time BR reversed their decision – at least six H&DARA Clubs had found alternative Public Liability Insurance cover – usually through their own Club Insurance and in most cases at no additional cost - saving the events some expenditure and costing BR and their Insurers at least £700 in lost revenue.

The Association Safety equipment was discussed including its status after 2018 season. Gary Joyce had undertaken the task of checking the kits and ensuring that they were ready for the new season. He reported that 9 Life Jackets to be serviced – there should be 10 – so one was missing – but found at Coalporters during the audit of the Clubs facilities after the meeting. **One of the loud hailers would need to be replaced.**

The Hants & Dorset ARA has now purchased a portable defibrillator. This will be passed from event to event along with the Race Officials safety Kits and Life Jackets ensuring that there is a defibrillator at every H&D ARA event regardless of whether there is already one available nearby or one is provided by the host club and/or their First Aid Provider. The unit was funded by contributions from H&DARA Affiliated Clubs. The unit purchased is a - Phillips Heartstop HS1 First Aid Defibrillator with soft carry case for ease of taking it around to events, a four year battery, a set of adult pad cartridges and eight years manufacturing warranty and is described as "uncomplicated and easy to use".

Format of the Hants & Dorset Water Safety Commission. After a brief discussion, **it was agreed that the Terms of reference for the Water Safety Sub Committee should remain unchanged and the Chairman, Mark Viner of Lymington Rowing Club, Wessex Regional Rowing Council Safety Advisor, Steve Bull of Ryde R. C. and Sub Committee Members - Gary Joyce, of Itchen Imperial Rowing Club, Adam Radcliffe of BTC Rowing Club and Mick Gisborne of Southsea Rowing Club should be re-elected on block – subject to ratification at the Associations AGM. The RRSA – Steve Bull – who is in place until November, 2019 agreed to act as the Secretary of the Safety Committee until at least next year's meeting.**

The Venue for 2020 Meeting. The meeting agreed that the venue for the 2020 Meeting, to be held in February 2020 on a date yet to be decided, would be Lymington – in line with the current rota – and an opportunity to inspect Lymington's new clubhouse which they should move into this year. It was agreed that the newly affiliated Dolphin Rowing Club (2016) needs to be added to the rota – but that 2020 would be too soon but they must be slotted into the rota within the next two to three years.

Any other business. Discussed - Safety information on H&DARA Web site, the new BR Club Hub, a document by Mike Green of Christchurch Rowing which was an extract from the RowSafe as it related to coaches, CRB Checks, Scullers/Rowers Life Jackets and Hi-Viz Jackets.

At the conclusion of the meeting some delegates joined the Safety Sub Committee in a re-audit of the safety facilities and procedures of the Coalporters Rowing Club that were found to be satisfactory although some minor areas where improvements could be made were pointed out – and a Hants & Dorset ARA Race Officials.